



Planning & Economic Development Intern

Position Type: Part-time, Temporary
Compensation: Paid

POSITION DESCRIPTION

The Planning & Economic Development Intern will assist the NoMa BID Staff in planning and research related projects that contribute to the overall appeal, utility, and vibrancy of the NoMa neighborhood. The intern will have the opportunity to work on discreet projects that can be used in their portfolio. They will be expected to create maps, charts, and other collateral to visually communicate activity, development, and infrastructure in the neighborhood.

Depending on skill set, the intern will assist the planning and economic development department with a variety of tasks, including project research, data collection, map making, and project management. One major task will be to manage a new history project for the neighborhood. The selected candidate will identify historical records related to the NoMa area, including maps, images, and other documents, and create a narrative about the modern history here.

ABOUT THE NOMA BID

NoMa is a vibrant, growing neighborhood in Washington, D.C., nestled among Union Station, the U.S. Capitol, Shaw, Union Market, and the H Street NE corridor. Already, NoMa has more than 18 million square feet of built space; including a concentration of media, technology, and think-tank organizations such as NPR, Save the Children, SiriusXM, and Mathematica; hotel, residential, and retail space. Each day, more than 100,000 people are out and about in NoMa's commercial core.

NoMa is also the District's most connected neighborhood, with a WalkScore of 94 and stellar cycling infrastructure, including more than a mile of the 8-mile-long Metropolitan Branch Trail; 84% of NoMa residents walk, bike, or take transit to work. With unparalleled transportation access on Amtrak, VRE, MARC, two Red Line Metro stops, and vehicular access to Interstate 395 and Route 50, neighborhood residents, workers, and visitors can easily travel throughout the region as well as to New York or any other destination along the East Coast.

HOURS AND DURATION:

Part-time, 20 hour-a-week commitment from Monday – Friday for a 3-month period, with an opportunity for extension.

QUALIFICATIONS:

Proficiency in Adobe InDesign, Illustrator and Photoshop. Experience using ArcMap GIS is preferred but not required. Strong Microsoft Excel and writing skills are required.

HOW TO APPLY:

To apply, please send a resume and cover letter to the NoMa BID Administrative Director at careers@nomabid.org by Friday, December 7, 2018; work samples in PDF format are encouraged but not required.