



Planning & Economic Development Intern

Position Type: Part-time, Temporary
Compensation: Paid

POSITION DESCRIPTION

The Planning & Economic Development Intern will assist the NoMa BID Staff in planning and research projects that contribute to the overall appeal and vibrancy of the NoMa neighborhood. The intern will have the opportunity to work on discrete projects that can be used in their portfolio. Their initial primary task will be to help build and facilitate the biennial NoMa Community Survey, the results of which inform the NoMa BID's long-range planning and programming. Depending on skill set, they will also assist with other projects in the Planning & Economic Development department, including the creation of maps, charts, and other collateral used to visually communicate activity, development, and infrastructure in the neighborhood.

ABOUT THE NOMA BID

NoMa is a vibrant, growing neighborhood in Washington, D.C., nestled among Union Station, the U.S. Capitol, Shaw, Union Market, and the H Street NE corridor. Already, NoMa has more than 21 million square feet of built space; including a concentration of media, technology, and think-tank organizations such as NPR, Save the Children, SiriusXM, and Mathematica; hotel, residential, and retail space. Each day, more than 105,000 people are out and about in NoMa's commercial core.

NoMa is also the District's most connected neighborhood, with a WalkScore of 95, stellar cycling infrastructure, and more than a mile of the eight-mile-long Metropolitan Branch Trail. 84% of NoMa's residential population walks, bikes, or takes transit to work. With unparalleled transportation access on Amtrak, VRE, MARC, two Red Line Metro stops, and vehicular access to Interstate 395 and Route 50, neighborhood residents, workers, and visitors can easily travel throughout the region as well as to New York or any other destination along the East Coast.

HOURS AND DURATION:

Part-time, 20 hour-a-week commitment from Monday – Friday for a 3-month period, with an opportunity for extension.

QUALIFICATIONS:

Experience with administration of a public survey. Proficiency in Adobe InDesign, Illustrator, and Photoshop. Experience using ArcMap GIS is preferred but not required. Strong Microsoft Excel and writing skills are required.

HOW TO APPLY:

To apply, please send a resume and cover letter to the NoMa BID Administrative Director at careers@nomabid.org by Friday, February 14th, 2020; work samples in PDF format are encouraged but not required.